



LAGRANGE
G E O R G I A

Mobile Food Vendor Permit Application

- **UDO Section.** 25B-30-5(7)
- **Notes.** This is different than a business license (which is also required).
- **Permit Expiration.** Valid for 1 year.
- **When Permit is Required.** For any Mobile Food Vendor.
- **Application Requirements.**
 - The name, address, telephone number, and email address of the applicant.
 - The street address of the property upon which the vendor is to be located. In the absence of a street address, the parcel identification number as assigned by the Troup County Tax Assessor shall be given.
 - The name(s) and address(es) of all owners of the real property upon which the vendor is to be located.
 - Written consent of the property owner or property owner's agent specifically granting permission for the location of the vendor.
 - Verification of the zoning designation of the property upon which the vendor is to be located. Except for ice cream trucks, mobile food vendors are allowed only in zoning districts that permit commercial uses. Mobile food vendors are prohibited from operating in residential districts.
 - Proof of current liability insurance.
 - Proof of receipt of a business license for the vendor.
 - Proof of compliance with established Health Department rules and regulations.

June 23, 2021

Applicant Information

Name: _____

Mailing Address: _____

Telephone: _____ Email: _____

Site Information

Address / Location: _____

Tax Parcel #: _____

Nearest Road Intersection: _____

Current Zoning Classification: _____

Vehicle Information

Legal Owners Name: _____

Mailing Address: _____

Telephone: _____ Email: _____

Make: _____ Model: _____ Year: _____

VIN: _____ Tag #: _____ State: _____

Insurance Company: _____ Policy Number: _____

Location to be Operated

Street Address: _____

Is this Address within a Designated Mobile Food Park: _____ Yes _____ No

Tax Parcel ID #: _____ Zoning Designation: _____

Name of Property Owner: _____

Mobile Food Vendor Permit Application Property Owner Authorization

Property Owner Information

Name: _____

Mailing Address: _____

Telephone: _____ Email: _____

Authorization

I swear that I am the owner of the property located at (property address):

Which is the subject matter of the attached application, as is shown in the records of Troup County, Georgia. I hereby authorize the applicant named below to utilize a portion of said property consistent with requirements enumerated in this code.

Name of Applicant / Agent: _____

Applicant's / Agent's Address: _____

Applicant's Telephone: _____ Email: _____

Signature of Owner: _____

Print Name of Owner: _____

City Code Sec. 25B-30-5(7)

(a) Permit Required.

(i) It shall be unlawful for any person to sell, or offer for sale, food of any type from a commissary, mobile retail food establishment, pushcart or temporary food establishment without a permit first having been granted under this section, except for City-sponsored events, and without having been granted a license pursuant to Title 30 of the City Code.

(ii) An application for a permit hereunder shall be submitted to the Director setting forth all information required hereunder and in compliance with this section. The Director shall develop a form of application for the purpose of compliance with this section. Such permits shall be valid for one (1) year from the effective date of the permit.

(iii) The following information shall be provided with each application for a mobile food vendor permit: name of the mobile food vendor; make, model, and license plate number of vending unit; owner's contact information; operator's contact information; type of vendor (street vending unit or sidewalk vending unit); copy of approved permit from the Troup County Health Department; list of operating locations and times; signatures from property owners indicating consent for the use of their property; signature of applicant indicating agreement to the listed requirements; and a traffic management plan demonstrating the applicant's plan to properly address vehicular and pedestrian traffic generated by the mobile food business.

(b) Prohibited Conduct and Requirements.

(i) Except for ice cream trucks, no mobile food vendor shall conduct business or operate in the public right-of-way.

(ii) A mobile food vendor shall not operate on any private property without the prior consent of the owner.

(iii) A mobile food vendor shall maintain a \$1,000,000 liability insurance policy. Proof of current liability insurance, issued by an insurance company licensed to do business in Georgia, protecting the mobile food vendor, the public and the City from all claims for damage to property and bodily injury, including death, which may arise from operation under or in connection with the permit. Such insurance shall name the City as an additional insured and shall provide that the policy shall not terminate or be canceled prior to the expiration date without 30 days advanced written notice to the City.

(iv) Except for ice cream trucks, a mobile food vendor shall not make sounds or announcements to call attention to the mobile food vehicle either while traveling on the public rights-of-way or when stationary. At all times said mobile food vendor shall be in compliance with the City of LaGrange noise ordinance.

(v) The license under which a mobile food vendor is operating must be firmly attached and visible on the mobile food vendor or pushcart at all times.

(vi) Any driver of a mobile food vendor motorized vehicle must possess a valid driver's license.

(vii) Except for ice cream trucks, mobile food vendors are allowed only in zoning districts that permit commercial uses.

(viii) Mobile food vendors shall not be located within 15 feet of any street intersection or pedestrian crosswalk or 10 feet of any driveway.

(ix) No sale or offer for sale shall be made by any mobile food vendor between 11:00 p.m. and 6:30 a.m. unless such sale is in conjunction with a City-approved special event or film production permit.

(x) Vending structures shall not be left unattended or stored at any time on the open vending site when vending is not taking place or during restricted hours of operation.

(xi) No sale or offer for sale of ice cream, frozen milk, frozen dairy or ice confection products shall be made from a mobile food vendor unless each side of the vehicle is marked, in letters and numbers at least three (3) inches in height, with the name and address of the mobile food vendor licensee.

(xii) The mobile food vendor shall comply with all state, federal and local health and safety regulations and requirements and shall obtain and maintain any and all licenses required by any other health, organization or governmental organization having jurisdiction over this subject matter.

(xiii) The following safety regulations shall apply to any and all vehicles operating under this section or used for mobile retail food establishments: every vehicle shall be equipped with a reverse gear signal alarm with a sound distinguishable from the surrounding noise level; every vehicle shall be equipped with two (2) rear-vision mirrors, one (1) at each side, firmly attached to the outside of the motor vehicle, and so located as to reflect to the driver a view of the highway to the rear, along both sides of the vehicle; and the mobile food vendor may sell food and non-alcoholic beverage items only.

(xiv) When located on properties meeting the definition of a Mobile food park, Mobile food vendors shall be permitted to remain on the property with no limit to the number of days per calendar week. When located on properties that do not meet the definition of a Mobile food park, Mobile food vendors shall be limited to a total of three (3) days per calendar week on the same property. Mobile food parks shall be equipped with portable trash receptacles and shall be responsible for proper disposal of solid waste. All disturbed areas must be cleaned following each stop to a minimum of 25 feet from the sales location and liquid spills near the vendor shall be properly cleaned following each stop.

(xv) Notwithstanding any provision herein to the contrary, a mobile food vendor may return to and from a particular lot during the three (3) day period of limitation referenced herein. Merchants participating in events on public property sanctioned and approved by the Downtown LaGrange Development Authority or the Troup County Parks and Recreation Commission shall be exempt from the durational requirements of this section. Also, a mobile food vendor operating on the lot of an existing and operating restaurant (as defined in Section 30-20-96) or special events center shall be exempt from said durational requirements.

(c) Indemnity. As part of the permitting process set forth herein, any person or entity receiving a permit set forth herein shall execute an indemnity agreement indemnifying and releasing the City of LaGrange, its agents, employees and elected officials from any and all liability against any and all claims, actions and suits of any type whatsoever.